ADMINISTRATION

EXECUTIVE OFFICER
CDR William S. Myers
ADMINISTRATION DEPARTMENT

The Administrative Department, also known as "X-Staff", performs a wide range of tasks, primarily concerned with the personnel management, administrative support, morale and welfare of all hands on the Ticonderoga. A total of thirteen different offices comprise this department, not including the Commanding Officer and Executive Officer, support of whom is the over-riding concern of the department.

Yewmen of the captain's office and administrative office prepare most of the correspondence and other paper work on the ship for signature of the captain and executive officer.

The journalists of the public affairs office are concerned with getting the word out, not only to the public but to the crew. They prepare news stories for hometown newspapers and other news media to let people know the accomplishments of the ship and the crew.

The personnel office maintains all enlisted personnel records and handles all related personnel matters, such as requests for schools, special programs and reassignments.

The educational services office is also concerned with getting the word out to the men of the Ticonderoga. The personnel men that work here assist all hands in educational efforts, not only for advancement and promotion but also for self-enrichment.

The chaplain's office is still another office concerned with getting the word out, the word of God. Two chaplains and several clerical assistants are assigned to the chaplain's office to provide religious services for the crew in addition to counseling and guidance in all personal matters which may need attention.

The busy printers in the ship's print shop produce numerous printing and reproduction services for all departments of the Ticonderoga, from invitations for change of command ceremonies through printing of the daily crew's menu, ships' newspaper and the plan of the day.

The legal office is concerned with administering the Navy's judicial system on board the Ticonderoga and also provides legal assistance and advice in such matters as wills, powers of attorney and financial management.

The Master at Arms force of the ship provides the police force to ensure good order and discipline and assist in instilling a cooperative spirit in the complex life of what is essentially a small ship at sea.

The Material Maintenance Management office (MM) is tasked with the complex responsibility of coordinating the ship's maintenance program, so essential to ensure continuous operation of the thousands of components in the propulsion, aircraft launching and other systems.

The postal clerks assigned to the post office handle the mail, so important to the morale of the crew, particularly when deployed to the Western Pacific. Thousands of pieces of mail are processed monthly. Handling and sorting this mountain of good news keeps them hopping, but in addition they sell stamps and money orders and provide information and advice to their many customers.
BOTTOM ROW L-R: SN Rogers, FE1 J.L. Logan, SN Greentough, CW02 VanCleave, WO1 Fortier, LTJG Harlow, FNS Gallaway, LTJG Lazarus, CYN Scott, PN3 Haller, SN Romero, MIDDELE ROW: AA Hammack, YNSN Bartloman, SN Kane, YN2 Lane, PNSN Bjerkevig, PN3 Moore, PN1 Belanger, YNSA Gregg. TOP ROW: PNCS Morris, JO3 Wavada, SA Crawford, PNSA Wilson, PN3 Nalley, PNSN Blanken, PNSA Weiss, PN3 Gibson, YN3 Harvey, YN3 Little.
BOTTOM ROW L-R: SN Margiani, LH Phillips, LT Greaber, PNCM Navarca, SN Vasquez, AN Imaas.
TOP ROW: SN Saitz, SN Barrett, SN Urbanick, SN Shepard, SN Johnson.
MAA


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